

## ROXBURY RECREATION COMMISSION MINUTES - MARCH 3, 2010

Meeting called to order at 6:40 p.m. by Chairman, Andy Engel.

Members in attendance: Lisa Easter, Andy Engel, Jennifer Benner, Karen Puskas and Jennifer Benner. Members absent: Bill Petruno, Mark Lowe, Kathleeen Garafolo and Melissa Cole.

Minutes from February 3, 2010 were discussed. Motion to accept the minutes was made by Karen. Jen seconded the motion. All in favor, motion passed unanimously.

Minutes from the special meeting on February 24, 2010 were discussed. Motion to accept the minutes was made by Pat. Seconded by Lisa. All in favor, motion passed unanimously.

### Treasurer's Report

Pat gave the monthly treasurer's report with current income and expenses. Motion to accept the Treasurer's report was made by Lisa. Seconded by Jen. All in favor, motion passed unanimously.

Lisa submitted a petty cash receipt for office supplies for the commission. Karen made a motion to reimburse Lisa for the office supply expense. Jen seconded. All in favor, motion passed unanimously.

### Public Forum

Andrew Catina was present to report on the upcoming ski trip. Unfortunately five people have dropped out so right now we have 15 students fully paid, 5 with deposits and 2 chaperones. Andrew will be collecting the remaining 5 students fees this week. He will report back with final summary of the event in April.

Mary Schinke was present to firm up the dates to begin her yoga/Nia class. The Commission decided that Thursday evenings would work well as Town Hall is available. The Commission agreed with Mary to begin the class on April 15, 2010 at 5:30 p.m. The class will go until 7:00 p.m. Cost will be \$15 per session, per person. Mary will collect the money and submit pay to the Commission on the 15<sup>th</sup> of each month. Mary believes she will begin with the yoga session and see how she progresses.

### Old Business

Jen reported on the newsletter. She had requested that the Commission have a standing deadline for submitting items to her as it takes a lot of time to put together and plan. The Commission decided that deadlines for submission will be the first Friday after each meeting.

Tag Sale: Pat reported that advertising for the tag sale is now all over Town at specific venues plus in the newsletter. She had requested a Town truck be present for garbage but Barbara Henry said it would result in overtime for the Town so the Commission decided against it. Pat

also contacted the Salvation Army to show up at the end of the event to take away any worthwhile remains. The Commission thought this was a great idea. The Commission also agreed that the \$15 fee for a space in the field would encompass a 20 x 20 area.

**Basketball:** Karen reported that she has not touched base with Mark Lowe about where we stand in putting up the new baskets at Booth. Mark was not present to speak about it so Karen will follow up with him during the month. Karen also mentioned that the SBA had contacted her about collecting the fees from the youth basketball program. Karen reported to the commission that she told them they would not be receiving any fees as the union between the commission and the SBA happened well after the program was established. The commission had agreed at an earlier meeting to pay the expenses of the program for the Roxbury children which basically came down to the t-shirts. Karen asked the SBA to submit a bill for the shirts they provided and any other expenses they have. The Commission agreed that giving the SBA the fees was not appropriate and that the situation was handled correctly.

**Baseball shed:** Andy reported he spoke with the First Selectman about moving the shed from the pond to Hurlburt Park. She agreed as long as the shed was in good enough shape to move. The commission will use the shed for summer day camp storage and supplies. As for the baseball shed behind Town Hall, the Commission is going to set a work day soon to move all the baseball equipment out of the storage closet and into the shed.

**MLB Trip:** Lisa reported she spoke with the NY Mets sales department about a bus trip to either the Phillies game on August 15<sup>th</sup> or the Braves game on September 19<sup>th</sup>. She is waiting to hear back from them and will report more at a future meeting.

**Fishing Derby:** Derby scheduled to go on May 22<sup>nd</sup>. The Commission is not stocking the pond with trout this year. Dean's Tackle Shop will donate a flat of worms and the Commission will try and seek out some other donations of supplies. Karen made a motion to spend up to \$200 on supplies and prizes for the event. Jen seconded it. All in favor, motion passed unanimously. The Commission agreed to continue printing the prize winners in the newsletter and also acknowledge the donors/sponsors of the event. Pat stated she will be in charge of the food and drinks and Lisa said she will work on the prizes and the bait.

**Road Races:** The races started a couple of weeks ago and all seems to be fine.

**Karate:** The Commission received their first check from Doug Wilke for Karate this month. Everything seems to be going well.

**Summer Camp:** The Commission decide it would be best to get all the summer information for camps in the April newsletter so registration can begin as soon as possible. The Commission agreed that camp would go for five weeks, beginning July 5<sup>th</sup> and running through August 6<sup>th</sup>. The cost would be \$99 per child, per week and \$75 per child, per week for the second sibling. Non-residents fees would be \$124 per week. Scholarships will be available upon request and

approval through the Commission. Registration after June 15<sup>th</sup> will encompass a \$25 late fee per week, per child.

The following sports camps were approved to follow the summer day camp program each week:

July 5 - 9: Baseball Camp 1:00 - 4:00 pm  
July 12 - 19: Soccer Camp 1:00 - 4:00 pm  
July 19 - 26: Swim Lessons and fun 1:00 - 4:00 pm  
July 26 - 30: Basketball Camp 1:00 - 4:00 pm  
August 2 - 6: Multi Sport Camp 1:00 - 4:00 pm

These camps would be for assorted ages, entering Kindergarten through grade 6.

After further discussion about the promotion and advertising of camp, Pat made a motion that we have a special mailing in April for just summer camp. The Commission will have enough money in their budget to do this. Lisa seconded it. All in favor. Motion passed unanimously.

The Commission spoke about the staff for the camp and about advertising for all positions in the local newspapers. Karen made a motion to spend up to \$400 on ads in the local papers for camp personnel. Pat seconded it. All in favor. Motion passed unanimously.

### New Business

Tractor Parade: Thinking about raffle prizes, Pat went out and purchased several items from Borders for \$1 during their sale. Lisa made a motion to purchase \$100 worth of these items from Pat for the Parade. Karen seconded it. Jen, Lisa and Karen voted yes. Pat and Andy abstained. Motion carried and approved 3-2.

Jen received a proposal for space from Lost Art Workshops, Joseph and Jude Brien. Pat made a motion to accept their application. Lisa seconded it. All in favor, motion passed unanimously.

Jen also brought up that she had some entertainment that might be nice for the Parade. This particular group would be dressed up and walk around on stilts. The cost is \$400. The Commission agreed that while a nice idea, maybe it is best to hold off for the moment and see if we can acquire some sponsors for the event and have them sponsor this entertainment. Besides seeking sponsors, the Commission also spoke about having some other contests during the Parade such as a photography contest and a "Woolly Bear" contest.

Friends of Music: The Friends of Music sent a letter again stating they would enjoy acquiring another date for music in the park. Pat made a motion to spend up to \$1,000 on a band. Jen seconded it. All in favor. Motion passed unanimously.

Apple Lane Facilities Fund: Andy spoke about formally approaching the Selectmen about pursuing the project of building a kitchen and bathroom facilities at Hurlburt Park sometime in

the future. He would like to draft a letter to explain our position on this and establish some kind of fund where we can put fundraising money or any money the Commission deems should go into it. Lisa made a motion for Andy to draft the letter requesting the establishment of a fund for the building of a kitchen and bathroom facilities at Hurlburt Park. Jen seconded it. All in favor. Motion passed unanimously.

Karen made a motion to adjourn the meeting at 9:44 pm. Lisa seconded it. All in favor. Motion passed unanimously.

Respectfully submitted,

Karen Puskas

Secretary