

**ROXBURY PLANNING COMMISSION
REGULAR MEETING
MARCH 11, 2010
MINUTES**

CALL TO ORDER

Robert Munson, Chairman, determined a quorum and called the meeting to order at 7:35 PM

IDENTIFICATION OF MEMBERS

The members present identified themselves for the record: Robert Munson, Arlene Kershner, Damien St. James, and Steven Zaleta, Regular Members; Charles Raymond and George Kimble, Alternate Members.

Also present: Indio Cosek

APPROVAL OF MINUTES

The minutes of the Regular Meeting held February 11, 2010 were reviewed.

Motion by Arlene Kershner to approve the minutes of the Regular Meeting held February 11, 2010 as presented. The motion was seconded by Steve Zaleta and carried unanimously.

OLD BUSINESS

Motion by Damien St. James to add Stephen Birchall, Bear Burrow Road for a first cut to the agenda. The motion was seconded by Arlene Kershner and carried unanimously.

Stephen Birchall – Bear Burrow Road – First Cut

Indio Cosek as present as agent for the property owner. Mr. Cosek had reviewed the proposed first cut with the Commission at the Regular Meeting held November 12, 2009. The Commission noted at that time that the documents for the Estate of Jean Birchall had not been completed at that time.

The Roxbury Judge of Probate has reported that all the Estate documents have now been completed.

The map for the first cut was reviewed.

Motion by Arlene Kershner to accept the first cut of the property of Stephen Birchall located at Bear Burrow Road. The motion was seconded by Steve Zaleta and carried unanimously.

Plan of Conservation and Development

It was reported that the new 2010 Amendments to the Plan of Conservation and Development have been sent to the State. Also the Town website has received the 2010

Amendments, the Plan of Conservation and Development and the Subdivision Regulations and they are all available for viewing. Chris Wood has been asked to supply 25 color copies as was specified in his contract.

NEW BUSINESS

Election of Officers

Motion by Steve Zaleta to nominate Robert Munson as Chairman. The motion was seconded by Damien St. James and carried unanimously.

Motion by Steve Zaleta to nominate Arlene Kershner as Vice-Chairman. The motion was seconded by Damien St. James and carried unanimously.

Motion by Damien St. James to nominate Arlene Kershner as Secretary. The motion was seconded by Steve Zaleta and carried unanimously.

Budget

The Planning Commission budget for the 2010-2011 Fiscal Year has been completed and submitted to the Selectmen for consideration. There are no drastic changes from last year. A note was attached to the budget request explaining to the Selectmen that the Planning Commission would be preparing a proposal for 2011-2012 for an update to the Subdivision Regulations. If the cost of the update is under \$10,000 it will not have to go out to bid.

Joint Meeting with the Zoning Commission – April 8, 2010 – 7:00 PM

The will be a joint meeting with the Zoning Commission on April 8, 2010 as part of the Regular Meeting of the Planning Commission. The meeting will begin at 7:00 PM.

Zoning Regulation Amendment – Deer Fencing

The proposed amendment to the Zoning Regulations on deer fencing was circulated for members' review. A public hearing on this proposed addition to the Roxbury Zoning Regulations is planned for May 10, 2010. The Planning Commission will discuss and offer their comments at their meeting scheduled for April 8, 2010.

Motion by Damien St. James to adjourn at 8:25 PM. The motion was seconded by Steve Zaleta and carried unanimously.

Respectfully submitted,

Christine M. Giordano,
Planning Administrator

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Planning Commission.

