

**ROXBURY PLANNING COMMISSION  
REGULAR MEETING  
FEBRUARY 11, 2010  
MINUTES**

**CALL TO ORDER**

Robert Munson, Chairman, called the meeting to order at 7:35 P.M.

Present: Robert Munson, Arlene Kershnar Joseph Famighette, and Steve Zaleta, Regular Members.

Also Present: Barbara Henry, James Conway and Charlie Raymond.

**SEATING OF MEMBERS**

Chairman Munson seated Arlene Kershnar, Robert Munson, Steve Zaleta, and Joseph Famighette.

**APPROVAL OF MINUTES**

Motion by Arlene Kershnar to approve the minutes of the Regular Meeting held January 14, 2010. The motion was seconded by Joseph Famighette and carried unanimously.

Robert Munson explained that Steven Birchall or his representative was expected to be present and he had planned on voting his application onto the agenda.

**OLD BUSINESS**

**Plan of Conservation and Development**

The Commission agreed that a good job was done on the Plan of Conservation and Development and that it is clearer than it had been in the past.

Motion:

Whereas, the Roxbury Planning Commission has prepared amendments to the Roxbury Plan of Conservation and Development to comport with the provisions of the Connecticut General Statutes Section 8-23; and

Whereas, the Commission held a public hearing on the proposed amendments on November 12, 2009;

Now, therefore, the Commission hereby adopts the Roxbury Plan of Conservation and Development 2010 Amendments and directs that the 1999 Plan of Conservation and Development and the 2010 Plan Amendments be posted on the Town Website and a copy

of the Plan and Amendments be filed with the Secretary of the Office of Policy and Management, as required by statute.

Motion by Robert Munson, seconded by Joseph Famighette and carried unanimously.

Robert Munson thanked Ralph Wescott and Mark Lowe for their work on the Amendments. They did not run for re-election to the present Planning Commission. The Commission thanked Chris Wood for his guidance and patience with the Commission. Additionally, the Board of Selectmen were acknowledged for their support.

## **NEW BUSINESS**

None at this time. Robert Munson confirmed that Mr. Birchall or his representative was not present.

## **OTHER BUSINESS**

### **Parliamentary Procedure**

Robert Munson distributed the information provided by Barbara Henry regarding Parliamentary Procedure.

### **Planning and Zoning Combined Meeting**

The Commission discussed the proposal of meeting with the Zoning Commission a couple times a year. They agreed that this was a good idea and that they would invite the Zoning Commission to meet with Planning prior to the April 8<sup>th</sup> Planning meeting at 7:00 p.m. The Commissions will discuss agenda items for this meeting at their March meetings.

Motion by Joseph Famighette to hold a combined Planning and Zoning meeting on April 8<sup>th</sup>, 2010 at 7:00 p.m. The motion was seconded by Arlene Kershner and carried unanimously.

### **Proposal of Communications from the Public**

Robert Munson noted that Zoning is now opening the floor for communications from the public at their meetings. James Conway described how they are handling this at the Zoning meetings. It was noted that the Inland Wetland Commission has also added this section to their monthly agendas. The Commission agreed to further discuss this at their March meeting.

First Selectman Barbara Henry thanked the Commission for their long and hard work on the Plan of Conservation and Development. She commented that the Commission was able to save the town a lot of money and feels they made a good choice in selecting Chris Wood to work with them.

Barbara Henry questioned whether the paperless proposal would work for the Planning Commission. She acknowledged that this may not work for everyone and agreed that the town would do whatever the Commission wants. Robert Munson noted that the majority of time the bulk of Planning information does not need to go through the mail. He recommended that each member be allotted one ream of paper per year to allow for them to print what they need at home. Steve Zaleta noted that the Commission members serve as volunteers and feels that it is too much trouble to find the information on the computer and print it. Joseph Famighette noted that he prefers receiving the information electronically. Arlene Kernshar explained that it would be difficult to keep

track if information was received by the members in different ways. Robert Munson explained that the town needs to cut where they can and everybody has to save money. It is a new century; we have new technology and a new economy.

Barbara Henry provided Charlie Raymond with the Clerk's hours so that he can get sworn in as a Planning Commission alternate.

Motion by Joseph Famighette to adjourn at 8:01 P.M. The motion was seconded by Arlene Kershner and carried unanimously.

Respectfully submitted,

Tai Kern,  
Secretary

*These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Planning Commission.*