

**ROXBURY PLANNING COMMISSION  
REGULAR MEETING  
JANUARY 14, 2010  
MINUTES**

**CALL TO ORDER**

Robert Munson, Chairman, called the meeting to order at 7:35 P.M.

Present: Robert Munson, Arlene Kershner Joseph Famighette, and Steve Zaleta, Regular Members.

Also Present: Chris Woods and Hugh Rawson.

**SEATING OF MEMBERS**

Chairman Munson seated Arlene Kershner, Robert Munson, Steve Zaleta, and Joseph Famighette.

**APPROVAL OF MINUTES**

Motion by Arlene Kershner to approve the minutes of the Regular Meeting held December 10, 2009 with the verification and amendments that follow:

Page 1-header- add a comma after December 10

Page 1- para. 6-spelling of Famighette

Page 2- under Arthur Carter- Area "A" acreage "20,1879" to be verified.

Page 3- para. 8 – change "hope" to "home" enterprise

Page 4- para. 1- insert "indicated" after Barbara Henry

The motion was seconded by Steve Zaleta and carried unanimously.

Robert Munson noted that he was corrected regarding his statement made on page 4 that there is to be no communication between the voters and poll workers. Although communication is frowned upon, it is okay for poll workers to communicate with the voters to provide direction as to where things are located.

**OLD BUSINESS**

**Plan of Conservation and Development**

Chris Woods reviewed for the Commission the corrections previously made to the Plan of Conservation and Development. Robert Munson reported that in the Selectmen's meeting minutes it was noted that the Selectmen did not think the combination of the Planning and Zoning Commissions needed to be included in the plan. He noted that the issue may have been contaminated at the time of the town vote and it might be something to revisit in the future. The Commission agreed that this should be left in as a consideration.

Steve Zaleta suggested the addition of "Implement and maintain effective enforcement of regulations and conditions of all permit approvals by all land use agencies" to page 20, number 4 of the Plan of Conservation and Development. He noted that Zoning is aware of the concerns regarding this matter; however, they still have a long way to go. They have established a policy where they will respond to complaints

within a certain period of time. Additionally, they allow for time in their meetings for the public to voice their concerns.

The Commission discussed Home Enterprise. Robert Munson noted that Zoning is complaint based in most towns. Chris Woods agreed that this is indeed the case many times.

Joseph Famighette noted that the suggested addition to page 20 is consistent with the Commission's thought pattern and plan. Robert Munson explained that this idea already appears in the plan; however, he has no problem with this addition. The members agreed that the addition should be made.

Robert Munson explained that he would like the Commission to adopt the plan at the next meeting when all the members are present. Chris Woods reported that he will not be present at the next meeting; however, he will provide the Commission with a draft motion, a final draft of the plan, and administrative steps to be taken post adoption.

Joseph Famighette suggested that the website should have both Plan of Conservation and Development documents within one PDF file so that the public is aware that there are two documents. Chris Woods agreed that this could be accomplished.

### **NEW BUSINESS**

None at this time.

Motion by Joseph Famighette to adjourn at 8:10 P.M. The motion was seconded by Steve Zaleta and carried unanimously.

Respectfully submitted,

*Tai Kern*

Tai Kern,  
Secretary

*These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Planning Commission.*