

ROXBURY RECREATION COMMISSION MINUTES - DECEMBER 2, 2009

Members present: Lisa Easter, Patricia Steed, Jen Benner, Kathleen Garofalo, Karen Puskas, Andy Engel and Mark Lowe. Michelle Cole was excused. Bill Petruno was not present.

Meeting called to order by Chairman, Lisa Easter at 7:02 pm

The minutes from the November 2009 meeting were reviewed. One change made - Andy Engel's name was misspelled and corrected. Motion to accept made by Andy Engel, seconded by Karen Puskas. Motion passed unanimously.

The treasurer's report was given by Patricia Steed. Motion to accept the treasurer's report made by Lisa Easter and seconded by Andy Engel. Motion passed unanimously.

Old Business:

1. Andrew Catania reported on the ski trip. Currently he has 37 people interested and has collected 9 deposits. He stated he needs a definite 30 to make the trip run. He will be having a fundraiser in January or early February at the Congregational Church to help raise money to help skiers pay for rentals and lessons if needed. The Commission supported him and will put something in January's newsletter about the fundraiser.
2. Sheila Gross, director of the summer camp, presented more documentation to support her summer report. The Commission voiced concern over the discrepancy in the accounting for the camp. After further review with new documentation, the Commission asked Sheila to again go back and review in detail and note the issues that were spoken about. There was still several discrepancies that need to be resolved. She will report back at the next meeting. The Commission also spoke with Sheila regarding the summer program in general and how over the next couple of months, they will be creating new policies and procedures and presenting new ideas and structure for summer camp. Once put together, they will present it to Sheila for comment and review and move forward.

General Business and Reviews:

1. Newsletter: Jen Benner asked for more information to put in January's newsletter.
2. Road Races: Run for the Cure went well. In the future we will speak with Scott Benjamin in more depth about his needs for this race as the supply list was understated. Basically need supplies for some 200 runners. Items like water and granola bars were mentioned.
3. Christmas Tree Lighting: Everything is set to go for the event. Glow sticks will be handed out and hot chocolate and snacks will be available. Barbara Henry will MC.

4. Youth Basketball: Karen Puskas reported the representative from the JAYPRO basketball supplier will be visiting Booth Free School in the next two weeks to give us a couple of estimates on replacing/updating basketball hoops.

New Business

1. Commission appointed Andy Engel in charge of the event sign on the green. He will maintain and keep up to date on current programs and events.
2. Surveys from the bus trips were discussed as a few came in. Several different ideas for possible activities.
3. Mark Lowe stated that the little league field at Apple Lane needs a considerable amount of work and the Commission suggested speaking with Barbara Henry about it first since it involves the parks.
4. Lisa mentioned about scheduling a couple of budget workshops in January and February for the upcoming 2010/2011 budget presentation.
5. Commission spoke about some new programming including lectures, sports swaps and a town wide tag sale in the spring.
 - a. Patricia Steed made a motion to sponsor a town wide tag sale and Kathleen Garofalo seconded. Motion passed unanimously. The Commission will continue to speak about this event at future meetings.
6. Lisa Easter had a request from the PTO requesting \$200 for the Santa Breakfast.
 - a. Patricia Steed made a motion to give the PTO the \$200 based upon the receipts they submit for reimbursement for the event. Andy Engel seconded. Motion passed unanimously.
7. Jen Benner reported that her and Karen Puskas met with Barbara Henry about the website and that she was all in favor of us doing our own page. The Town will be hopefully hiring a webmaster to update the Town's website and then we will be able to control our own page.

Motion made by Mark Lowe to adjourn meeting and seconded by Karen Puskas. All in favor and motion carried. Meeting adjourned at 9:38 p.m.